

**ILLINOIS STATE UNIVERSITY  
OFFICE OF THE UNIVERSITY REGISTRAR  
107 Moulton Hall - Campus Box 2202  
Normal, IL 61790-2202**

**PETITION FOR CHANGE OF RESIDENT STATUS**

The Residency Status Policy is available at <http://www.policy.ilstu.edu/students/2-1-17.shtml> . Please read the policy before you petition.

Your residency status will be determined from statements provided on this form as well as supporting documentation. Any information given will be treated as strictly confidential and will be used only for the purpose of determining your residency status. Processing of the petition takes 2 to 3 weeks.

<i>Name: Last</i>		<i>Name: First</i>		<i>Name: Middle</i>		<i>Name: Maiden</i>	
<i>Date of Application</i>			<i>University Identification No*</i>		<i>Birth Date: Month/Day/Year</i>		
<i>Home Mailing Address: No. &amp; Street (Apt. No.) or Rural Route &amp; Box No.</i>							
<i>City or Town</i>		<i>State (or Country)</i>		<i>Zip Code</i>		<i>Telephone Number</i>	
<i>E-mail Address</i>				<i>Citizenship Type</i>			
				US Citizen		Permanent Resident	
				Alien on Visa			
<i>Semester for which you are applying for residency:</i>							
Summer 2023	Fall 2023	Spring 2024	Summer 2024	Fall 2024	Spring 2025		
Summer 2025	Fall 2025	Spring 2026	Summer 2026	Fall 2026	Spring 2027		

**If you have lived in Illinois for at least six (6) months prior to the beginning of the academic term for which you are applying for residency, complete part A,**

**If you have not been an Illinois resident, but your parents are Illinois residents, complete part B:**

**Part A:**

- List in chronological order the places where you lived for the past 12 months.

Dates	Address	City	State	Zipcode

Attach a copy of an apartment lease/ proof of mortgage showing a history of residence of at least six (6) months prior to the beginning of an academic term for which you are applying for residency.

- Do you pay Illinois state income taxes?    Yes    No  
If yes then please provide a copy of your last Illinois tax return.

Attach a copy of materials showing residency issued at least six (6) months prior to the beginning of the academic term for which you are petitioning a change in residency.

**Part B:**

Please provide the parent or guardian name and a copy of an apartment lease/proof of mortgage showing the parent’s name and a history of residence of at least six (6) months prior to the beginning of an academic term for which you are applying for residency.

Copies of following items may be submitted and could provide additional verification as to Illinois residency: Official Voter’s Registration Card, proof of Illinois automobile registration, most recent year of filed Federal income and/or state income taxes.

## SPECIAL CONSIDERATIONS SECTION

1. Are you applying for residency based on your marriage to an Illinois resident? Yes No  
If yes, provide a copy of a marriage license and an apartment lease/proof of mortgage showing the history of residence of your spouse of at least six (6) months prior to the beginning of an academic term for which you are applying for residency.
2. Are you applying for residency based on your military service? Yes No  
If yes, provide documentation of your active duty assignments.
3. Are you applying for residency under the university staff/school teacher provision? Yes No  
If yes, provide documentation for appointment of at least one-quarter time.
4. Are you applying for residency based on the employment transfer to Illinois of either you or your spouse? Yes No  
If yes, provide an official letter from the employer verifying this transfer status.
5. Are you applying for residency based on State Statute (110 ILCS 675/20-88)? Yes No  
If yes, provide documentation showing conditions have been meant under statute.

## SPECIAL CONSIDERATIONS FOR NON-CITIZENS SECTION

A person who is not a citizen of the United States of America may establish resident status unless the person holds a visa which precludes an intent to permanently reside in the United States.

Noncitizens may commence establishment of residency with notification of permanent residency status by the United States Immigration and Naturalization Service provided the person meets and complies with all the applicable requirements of these Regulations.

A nonresident shall be classified as a resident if his/her spouse is a resident of Illinois and meets the applicable requirements of these regulations. A noncitizen may establish residency through his/her resident spouse, unless the person holds a visa which precludes an intent to permanently reside in the United States.

A H-1B/ H-1C or L-1 visa or a dependent of someone holding an H-1B/H-1C or L-1 visa, who holds an H-4 or L-2 visa, may be eligible for residency for tuition purposes, provided the individual completes the Affidavit of Intent to Establish Permanent Residency.

**Required:** If you are a U.S. permanent resident or alien on a visa, attach a copy of the following as it applies to your status:

Permanent Resident Card

Front and back of your alien registration receipt card (I-151 or I-551)

Conditional Permanent Resident (Temporary INS stamp in VISA)

I-94 with any one of the following designations: Refugee, Asylum Granted, Indefinite/Parole, or Cuban-Haitian Entrant Visa and Passport showing country citizenship and/or alien registration

1. Are you applying for residency based on your marriage to an Illinois resident? Yes No  
If yes, please provide a copy of a marriage license and an apartment lease/proof of mortgage showing a history of the residence of your spouse of at least six (6) months prior to the beginning of an academic term for which you are applying for residency. A noncitizen may establish residency through his/her resident spouse, unless the person holds a visa which precludes an intent to permanently reside in the United States.
2. Are you applying for residency based on severe economic hardship? Yes No  
Please note this only applies to students that have completed a minimum of one year residence at Illinois State University.  
If yes, please provide documentation on the circumstances.

\*The University Identification Number (UID) is requested as the best and most effective way to uniquely identify you for the purpose of accurately processing and maintaining your educational records. This number is used as the student identification number and is restricted to internal University use. For any reports required by the Federal or State Government, and for the following: matching admission applications with ACT or GRE scores, matching admission status with financial aid, and for providing loan verification, we must use your social security number. For additional information or limited access of your social security number and/or UID, please notify the Office of the University Registrar, Campus Box 2202, Normal, IL 61790-2202 or (309) 438-2188.

**AFFIDAVIT**

**Part I for Non-Citizens** (Please disregard if United States citizen)

If you can answer yes to one or more of the following questions, you may be eligible for resident tuition.

- 1. Do you hold an H1-B/H1-C or L-1 visa?  
 Yes     No
- 2. Are you a dependent of an H1-B/H1-C or L-1 visa holder?  
 Yes     No
- 3. Do you hold a H-4 or L-2 visa?  
 Yes     No
- 4. Will you provide Illinois State University with an affidavit stating that you intend to file an application to become a permanent resident of the United States at your earliest opportunity?  
 Yes     No

I, \_\_\_\_\_, hereby swear that I will file an application to become a permanent resident of the United States at my earliest opportunity to do so.

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**Part II for All Petitioners**

All petitioners must have their signature witnessed by a Notary Public who will certify that each petitioner has sworn to the correctness and completeness of the statements given. Petitioners should note that a false statement under oath before a Notary Public is considered perjury.

**STATE OF** \_\_\_\_\_  
**COUNTY OF** \_\_\_\_\_ **SWORN STATEMENT**

I, \_\_\_\_\_, being duly sworn on oath, state that the answers given on this form are true and correct and that I consider myself to be a resident of the State of Illinois.

\_\_\_\_\_  
Petitioner's Signature

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, A.D. 20 \_\_\_\_\_.

\_\_\_\_\_  
Notary Public

My commission expires: \_\_\_\_\_

Return this completed form to: **The Office of the University Registrar**  
**107 Moulton Hall – Campus Box 2202**  
**Normal, IL 61790-2202**